Notes for Contributors

Please follow the formatting instructions carefully, as papers not conforming will be returned. It is the responsibility of the author to ensure that papers are correctly submitted.

Notes for Contributors

The World's Poultry Science Journal publishes review articles on all aspects of poultry science, reports on the development of poultry production from around the world, reports from constituent scientific working groups, book reviews, Association and Branch news, together with a listing of forthcoming events. Summaries of the review articles are published in French, German, Russian, Spanish and Chinese. The journal does not publish the results of original research unless these form a minor part of an article that mainly reviews published work, or where they are contained in reports given at branch meetings or arise from the activities of Federation Working Groups. Among the characteristics considered important in a review paper are that it should be comprehensive within the area defined by its title, the structure should be logical and the citations should be subjected to critical appraisal – which should extend to the methodology and statistical significance of results. In preparing a review, sound deductive and constructive processes should be used to produce valid, useful and clearly presented conclusions. The appropriate use of figures, tables, formulae and illustrations is encouraged. The object must always be to produce a worthwhile addition to the body of available literature.

Preparation of manuscript

Contributions, which will be subject to scrutiny by independent referees and editorial revision, should normally not exceed the equivalent of 8-10 pages of the journal (or approximately 6000 words) including tables, illustrations and references. Longer reviews are accepted from time to time, but it is advisable for authors to contact the Editor before submission. Papers should be presented in Word format, in an A4 layout, using Times New Roman 12 point font, which should be double-spaced with 2.5 cm margins and consecutive line numbering (continuous over pages) along the left margin. The pages of the paper itself should be numbered in the upper right-hand corner.

Documents should be assembled in the following order:

Title –directly relating to the topic of the final review
Name and postal address(es) of author(s)
e-mail address; of the corresponding author
Abbreviated title (for use as a running headline) of less than 5 words
Summary (between 100 and 300 words), which will be translated into French, German, Russian, Spanish and Chinese
Keywords (up to 8)

Text

The paper should be sub-headed into appropriate sections and written with reference to chronology or in a logical layout as the subject matter best lends itself. Comprehensive

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reviews should include all aspects of research in the chosen topic. Selective reviews will be returned for major amendment. Authors should ensure they have completed a search of all related literature before they begin their review. An introduction should be included to give the reader an understanding of the history and relevance of the topic, and a conclusions section should be used to allow summing up. Overly long and verbose texts will be returned for major amendment.

Use of italics

Any Latin phrases, e.g. *in vivo*, *et al.*, should be italicised. For species names, only italicise if the name in full is used, e.g. *Salmonella infantis* or if suffixed by 'spp', e.g. *Clostridia spp.*, when referring to multiple or undefined species. The first part of the species name should be capitalised, and the second in lower case, without exception (e.g. *Salmonella dublin*). All other references to bacterial, animal or plant family names, should be formatted as regular text, e.g. 'birds that test campylobacter-positive…'.

References

Care must be taken in citing references, especially regarding the format (bold, italicised etc.) formatting and giving publication names in full, not in their abbreviated form. References should not be excessive and must only include those references actually cited in the body of the text. Excessive reference lists may be subject to revision. Please ensure all references are in the correct format – including full journal title (no abbreviations are permitted).

References to previous work, should be restricted to those with a direct bearing upon the topic of the review and cited in the text with the author's name and the year of publication in parentheses, e.g. 'Brown (1957) showed that …' or as 'Brown *et al.*, 1957, showed that …'. At the end of the paper, the references should be listed in alphabetical order of the surnames of the first author with all authors included. The titles of journals should be given in full and should include the first and last page numbers of the papers concerned. (e.g. **BROWN, A.B., SMITH, C.D. and JACK, E.F.** (1992) Title paper. *Title Journal* **Vol. nr**: page numbers) – see examples below.

The author is wholly responsible for the accuracy and correct citation of the references, and incorrectly cited or referenced papers will be returned for amendment.

HODGETTS, B. (1981) Dealing with dirty hatching eggs. *MAFF Information for Flock Farms and Hatcheries: Hatch Handout*, No.17.

JACOB, J. and ZISWILER, V. (1982) The uropygial gland. In: FARNER, D.S., KING, S.R. & PARKS, K.C. (Eds) *Avian Biology*, Vol. 6, pp. 199-324 (New York, Academic Press).

JOHNSON, R., THOMAS, F., PYM, R. and FAIRCLOUGH, R. (1986) The effect of long term genetic selection on growth hormone secretion and protein turnover in meat-type chickens. *Proceedings of the 7th European Poultry Conference*, Paris, pp. 975-979.

LEESON, S. and SUMMERS, J.D. (1980) Production and carcass characteristics of the broiler chicken. *Poultry Science* **59**: 786-798.

SAPOLSKY, R.M., KREY, L.C. and MCEWAN, B.S. (1984) Stress down-regulates corticosterone receptor in a site-specific manner in the brain. *Endocrinology* **114**: 287-292.

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SALEH, F.I.M. (1984) Nutritional factors in relation to the stress of hot climates on the fowl. *Ph. D. Thesis*, University of London.

Tables, line drawings and photographs

Titles for figures and tables should be brief, yet impact enough information to allow them to be comprehensible to a reader in isolation from the text. Tables can be submitted within the text. Large tables may be submitted as separate pages at the end of the document and their approximate location indicated in the text. All tables must be formatted using the specific 'table' creation function in Word software (not by employing tabs and spaces). Tables should have adequate spacing, keeping column headings as brief as possible, and they should include a self-explanatory legend, if required. Significant differences between means in columns or rows should be indicated by superscript letters, and accompanied by a standard statement underneath the table or figure, e.g. 'Means in columns not sharing a letter differ significantly, $P<0.05$'.

Graph figures should be created as excel charts and included in a separate file to be sent in at the same time as the text. Bitmap or picture files of graphs or tables will not be accepted. The use of photographs must be discussed directly with the Editor, who will determine final submission format. Line drawings should be scanned in black and white and included in a separate file. Scanned photographs of line drawings may be submitted. Legends and references for line drawings and photographs should accompany each image. If photographs are large in memory size (>1 MB), they should be included individually as separate attachments. For photographic images (black/white) the resolution must be 250 dpi minimal and for colour images 300 dpi at the printed image size. Drawings can be submitted with Adobe Illustrator, CorelDraw (.ai) or PowerPoint.

Footnotes

Footnotes should be avoided wherever possible. Where essential they should be indicated by asterisks (*), daggers (†) and double daggers (‡) in that order. In the manuscript, a footnote should be placed at the bottom of the page on which it is referred to and separated from the main text by a horizontal line above the footnote. Footnotes to tables should be placed underneath the table to which they refer.

Proofs

Page proofs will be supplied to the senior author, whose responsibility it is to liaise with co-authors in checking the proofs, but only errors in typesetting may be corrected at this stage. Additional matter or extensive alterations can be accepted only at the discretion of the Editor, and, if they are accepted, a charge may be made. Consequently, the author(s) should ensure that the paper is submitted in its final form. Proofs must be corrected and returned within 7 days of receipt.

Off-prints

A PDF file of the published paper will be sent free of charge to the senior author of each paper published. These may be treated as off-prints.

Submission of papers

Typescripts and matters relating to the content of the journal should be in English and should be sent by email to the Editor, World's Poultry Science Journal, Dr L.A. Tucker, 8

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Coulters Line, RD7, Feilding 4777 New Zealand (E-mail: lucy@waitihill.co.nz). There are no page charges for publication in the World's Poultry Science Journal.

Back numbers

Requests for back numbers should be addressed to the Secretary of the World's Poultry Science Association, Dr Roel Mulder, PO Box 31, 7360 AA Beekbergen, The Netherlands (Tel. +31 55 506 3250, Fax: +31 55 506 4858, E-mail: roel.mulder@wpsa.nl).

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